

Minutes
Galway Public Library Foundation
September 27, 2022
5:00-6:00 pm

In attendance:

Germaine Curtin
Jim Hodsoll
Cate LaBarre
Dawn Wheeler

I. Corporate resolutions

- A. Certificate of Incorporation Filing Receipt received, dated 9/20/2022
 - a. Original to be filed with Secretary
 - b. Copy to be filed with Minutes
 - c. Document to be scanned to Board members
- B. By-laws including conflict of interest and code of ethics accepted
- C. Board positions appointed
 - a. President Germaine Curtin
 - b. Treasurer Jim Hodsoll
 - c. Secretary Dawn Wheeler
 - d. Board Member Cate LaBarre
- D. Treasurer previously authorized via email to obtain post office box. Keys given to Treasurer and Secretary.
- E. Treasurer previously authorized via email to obtain corporate email
 - a. Email address the.gplf@gmail.com
 - b. Access code filed with Secretary
- F. Official address of Foundation determined as PO Box 68, Galway NY 12074. Library address may be used as street address as determined appropriate by Board.
- G. Secretary authorized to hold Corporate Book at home

Motion – Ratify all corporate resolutions listed above (A-G)
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Motion by: Germaine Curtin
Second: Cate LaBarre
Accepted: Unanimous

II. Pending Board actions

- A. President to obtain EIN
- B. Officer to submit 1023 Form

- C. Treasurer to research Google phone number and forward information to Board members for discussion at next meeting
 - D. Treasurer to open bank account when deemed appropriate by officers
- III. General discussion
- A. Website should include statement to “contact Board of Directors for questions regarding your donation.” This will allow discussions relative to restricted donations.
 - B. For TIC file—January/February – annual filing with Secretary of State
- IV. Next meeting – Wednesday, October 26, 5:00-6:00 p.m., Galway Public Library